



Board of Directors Meeting

Regular Board Meeting

January 18th, 2024

1:00 - 2:00

Participation Information:

<p>Mountain BOCES Board Room 27900 County Road 319 Buena Vista, CO 81211</p>	<p>Virtual Option https://us02web.zoom.us/j/86089875326 Meeting ID: 860 8987 5326</p>
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Meeting Agenda

- I. Call to Order (Record on Zoom)
The meeting was called to order at 1:03 p.m.

II. Roll Call

District	Board Member	Superintendent
Buena Vista	<input checked="" type="checkbox"/> Brett Mitchell	<input type="checkbox"/> Lisa Yates
CMC	<input type="checkbox"/> Ben Cairns-Absent	
Lake	<input type="checkbox"/> Felicia Federico-Absent	<input type="checkbox"/> Bethany Massey
Park	<input checked="" type="checkbox"/> Graham Fowler	<input checked="" type="checkbox"/> Cindy Bear
Salida	<input checked="" type="checkbox"/> Mandy Paschall	<input checked="" type="checkbox"/> David Blackburn

Others Present:

- Susan Udenberg, Executive Director/Sped Director
- Michele Williams, Business/HR/Operations Manager
- Shawna Stamps, Sped Data, Reporting, & Records Manager
- Kathleen Law-CMC Assistant Dean
- Angel Bujanda-Gutierrez-Alternate Board Member for Lake County

III. Approval of the Agenda

A motion was made by Paschall and seconded by Bujanda-Gutierrez to approve the agenda as presented. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IV. Approval of the Consent Agenda

- a. Approval of the [Minutes](#) from the previous BOCES Board meeting
- b. Approval of [Human Resources](#):
 - New Hires - 1
 - Transfers - 0
 - Leaves of Absence - 0
 - Resignations/Dismissals - 0
- c. Confirm review and approval of the following “A” Policies
 - [AC Non-Discrimination/Equal Opportunity \(Policy\)](#)
 - [AC-R-2 Title IX - Sexual Harassment Investigation Procedures](#)
 - [AD Mission Statement](#)
- d. Confirm review and approval of [“B” Policies](#)

If there are any questions about a Consent Agenda item, any Board member can request that the item be pulled from the Consent Agenda for discussion purposes.

Board Member Paschall requested the removal of board policies BDFA & BEAA. These items were moved to discussion.

A motion was made by Bujanda-Gutierrez and seconded by Paschall to approve the consent agenda. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

V. Public Participation

All regular and special meetings of the Board shall be open to the public. Because the Board desires to hear the viewpoints of all citizens throughout the member districts and also needs to conduct its business in an orderly and efficient manner, it shall schedule time during some Board meetings for brief comments and questions from the public. Some public comment periods may relate to specific items on the agenda. The Board shall set a time limit on the length of the public participation time and a time limit for individual speakers.

No public participation.

VI. Action Items

a. Election of Board of Directors Officers

In accordance with [Policy BDA](#), the Board shall meet biennially for the purposes of selecting officers. The following officers, in order, shall be elected from the membership: president, vice president, secretary and treasurer. Voting shall be by roll call. The president and vice president may be elected by secret ballot, if the Board so determines.

Due to electronic participation at this meeting, the Board elected interim officers. The Board will hold the official election in person at the next regular meeting.

A motion was made by Paschall and seconded by Bujanda-Gutierrez to elect Interim Officers. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A motion was made by Bujanda-Gutierrez and seconded by Paschall for the current Board President to continue as Interim Board President.

A motion was made by Mitchell and seconded by Bujanda-Gutierrez for the current Vice President to continue as the Interim Board Vice President.

A motion was made by Mitchell and seconded by Bujanda-Gutierrez to elect Fowler as interim Board Secretary/Treasurer.

The motions were carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
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Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b. Approve the [January Amended Budget](#) per the Appropriation Resolution

Business Manager Williams presented the amended budget and answered questions from the Board regarding increased revenues and expenditures, and the allocation and use of fund balances. The total budget appropriation is \$6,158,085 and no beginning fund balance will be used for the amended budget. A surplus of \$142,461 is projected.

A motion was made by Paschall and seconded by Bujanda-Gutierrez to approve the January Amended Budget/Appropriation Resolution. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. Approve the Use of Beginning Fund Balance Resolution

A motion was made by Paschall and seconded by Bujanda-Gutierrez to approve the Use of Beginning Fund Balance Resolution. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VII. Discussion Items

- a. New discussion items added from the Consent Agenda - B Policies
 - **B DFA - This policy is no longer relevant to current staffing. Mountain BOCES will use the State’s evaluation system (Randa) for any future licensed personnel employed. This item will be added to the Consent Agenda at the next meeting.**
 - **BEAA - The Board will begin the practice of identifying the location of board members attending virtually. The Board discussed removing the requirement to hold elections in person. Udenberg to consult with legal counsel. This item will be added to the Consent Agenda at the next meeting.**

- b. Policy Review Calendar - C Policies
 - CBA/CBC - Qualifications/Powers & Responsibilities of ED
 - 1. 1.b. Performance Evaluation Forms
 - 2. 5.d. & e. Committee Membership
 - a. Consortium of Special Education Directors
 - b. Special Education Fiscal Advisory Committee
 - c. Dispute Resolution Advisory Board
 - CBF - Executive Director’s Conduct
 - CBI - Evaluation of Executive Director
 - 1. Executive Director Goal
 - CBI-R - Evaluation of Executive Director
 - CC - Administrative Organization
 - CCB - Line and Staff Relations
 - 1. Organizational Chart
 - CH - Policy Implementation-Review of policy
 - CHCA - Handbooks and Directives
 - 1. DRAFT Mtn BOCES Handbook
 - CHD - Administration in the Absence Policy

Board President Mitchell initiated a discussion about having a mid-year review for the executive director. Executive Director Udenberg indicated that other BOCES have the final evaluation for the executive director earlier in the year to allow time for review before contract renewal.

No changes are being recommended to C Policies.

VIII. BOCES Updates

- a. Special Education
 - [Equity Status Report](#)
 - [Indicator 4 w/ revised definition for 24-25](#)
 - [November Newsletter](#)
 - [Parent/Guardian Newsletter](#)

Executive Director Udenberg presented Special Education updates.

IX. Information items

- a. [Financial Overview](#)
- b. [Account Summary Break Report](#)
- c. [Colorado Trust Investment Performance](#)
 - Transferred additional funds (1 Million) from US Bank account temporarily to secure additional interest

Business Manager Williams presented the Financial Overview Report, Account Summary Break Report, and Colorado Trust Investment performance data. Williams noted that the funds that were transferred/invested with Colorado Trust in November were moved back to US Bank this week to allow for ECEA 3130 flow-thru payments to be made to Districts next week.

X. Confirm Next Meeting Date & Retreat Date

- a. Currently scheduled for March 14th from 1-3. Two districts are on Spring Break. Do we need to reschedule?

The next regular board meeting was rescheduled to April 4, 2024 from 12:00 p.m. - 4:00 p.m. in person at the Mountain BOCES office (27900 CR 319, Buena Vista, CO 81211).

XI. Adjourn


A motion was made by Bujanda-Gutierrez and seconded by Paschall to adjourn the meeting. The motion was carried unanimously: 4-0.

District	Board Member	Aye	Nay	Not Present
Buena Vista	Brett Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CMC	Ben Cairns	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake County	Angel Bujanda-Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Park County	Graham Fowler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

District	Board Member	Aye	Nay	Not Present
Salida	Mandy Paschall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mountain BOCES Board Meeting adjourned at 2:10 p.m.

The Board Minutes are complete and accurate to the best of my knowledge.

Signed:  _____ Dated: 01/29/24
Graham Fowler, Board Secretary/Treasurer

Signed: _____ Dated: _____
Brett Mitchell, Board President






Meeting Minutes_ Board Meeting Agenda January 18th 2024.docx

Final Audit Report

2024-01-29

Created:	2024-01-29
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